

**Hebe Haven Yacht Club
Minutes of the Meeting of the General Committee
Held on the 28th January 2010**

Present

Mark Ashton	Vice Commodore	MA
Mike Randall	Honorary General Secretary	MR
David Campbell	Rear Commodore Sailing	DC
Joseph Chan	Member	JC
Holger Berthelsen	Member	HB
Paul Brownless	Member	PB
Roy P. Mann	Member	RM
Mike Rawbone	Member	MRa
H P Chow	Member	HPC

Apologies

Mark Houghton	Commodore	MH
Marven Bowles	Honorary Treasurer	MB
Peter Weiley	Rear Commodore Operations	PW
Andrew Miller	Member	AM
C K Chan	Member	CKC

By Invitation

Michael Franco	General Manager	MF
Philip Boothroyd	Club Project Manager	PB

<u>ITEM NO.</u>	<u>SUMMARY</u>	<u>ACTION</u>
<u>1</u>	<p><u>Minutes of the Previous Meeting</u></p> <p>Minutes of the previous meeting were accepted with no comments.</p>	
<u>2</u>	<p><u>Commodore's Report</u></p> <p>In the absence of the Commodore, MA chaired the meeting and tabled the following items for discussion:</p> <p>2.1 <u>Letter to General Committee</u></p> <p>MA confirmed with members that they have all read the contents of the letter. DC and HB suggested various improvements could be made to the menu. MR advised the GM to draft a response which MR will review before forwarding to member.</p> <p>All members agreed to MR's proposal.</p> <p>2.2 <u>Request to General Committee</u></p> <p>MA tabled request from member and invited comments from around the table. General Committee members were of the view that the situation could be regarded as an exceptional circumstance and based on this rational, agreed to approve the request.</p>	

Members also agreed that the General Committee should use their discretion to judge future requests on a case by case basis but with the caveat that “new owners” will not be offered the same privileges and this should be indicated in their marine facility agreements.

MA proposed to members to approve the request. The proposal was seconded by PB.

8 Members voted for the proposal with 1 member voting against.

3 **Honorary Treasurer’s Report**

In the absence of the Honorary Treasurer, MA asked members if they had issues to table regarding the TR report.

Members remarked that there were no issues so the TR Report for December 2009 was accepted with no comments.

4 **Honorary General Secretary’s Report**

4.1 **Balloting – New Members Applications**

The Honorary Secretary MR presented the following for approval:

4 x New Senior Associate membership applications.

1 x Application for conversion to Full Member

4.2 **Review of Irregularities in M&A and Definition of Spouse**

MR tabled his response to queries from HPC regarding this matter.

HPC proposed to include the definition of “Spouse” in the Club’s M&A and restrict the meaning of spouse to the terminology currently applied to the laws of Hong Kong. MA asked members what is the perceived problem that we are trying to resolve with this issue.

HPC tabled an example of which JC also concurred with HPC indicating another similar example of a “couple” doing the same thing.

MF advised that currently there are only 8 Associate members in the Club. HPC and JC suggested MF look into these members to see what the status is of their membership.

All members agreed for MF to follow up on this issue.

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Sailing Committee Report

5.1 J 80- Update

DC updated members on the current status of the J80's and advised that SailCom are finalizing details of the sail wardrobe to conform with Class and Match racing requirements.

DC advised that a Match Racing Series is being considered by SailCom that will likely replace the Winter Saturday Series starting in 2010.

5.2 China Yachting Association – China Cup Regatta 2010

DC reported to members that at the "Race Calendar" meeting at RHKYC, he was advised that the China Cup race management will be done by RHKYC in 2010. This confirms that HHYC will not be involved this year.

5.3 American Sailing Association

DC advised that ASA representatives will be coming to HHYC in March to conduct an assessment of our Sailing Centre for keel boat training. DC indicated that he will be attending an ASA keel boat instructor's course shortly. MF advised that currently both HHYC dinghy instructors are attending this ASA course so that they will have a keel boat instructor's accreditation to allow them to conduct keel boat training for the Club.

MF indicated his concern for the dinghy training system as HHYC is RYA affiliated and under the HKSF as a certified dinghy sail training centre.

DC remarked the ASA is for keel boat training only and as such should not affect HHYC's status with the HKSF with regards to dinghies.

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Dinghy Sailing Committee Report

6.1 STC Independent Review Report

MF advised that copies of this report have been sent by email to all members of Gen Com, SailCom and DSC for their reference.

MF requested members to submit by email their views of this assessment both good and bad to allow him to consolidate and draft an action plan for the STC.

Some members commented that the report was not objective or constructive and felt it was a waste of time and money.

MA requested that members should formalize their views and submit them to MF.

7

Operations Committee Report

7.1 Approval to Purchase New 2.5 Ton Forklift

In the absence of PW, MR briefed members on the current condition of the small 2.5 ton forklift advising that the repair and maintenance cost is extremely high. A replacement forklift has been budgeted in this financial year for HK\$180K. MR tabled 4 quotations ranging from the lowest at HK\$157K to HK\$280K.

MR proposed for members to approve the purchase of a replacement 2.5 ton forklift at HK\$157K. MA seconded the proposal.

The proposal was approved unanimously by members.

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Club Development Committee Report

8.1 Club Projects Update

Before the start of the General Committee meeting MA introduced Philip Boothroyd to members and in his capacity as HHYC Project Manager, invited PBo to update members on the current status of both the Crane and Garden Bar projects including the balcony extension. DC asked what the Club's fallback position is if the balcony extension is not approved by government. MA opined that he felt comfortable that apart from some structural detail approval should be obtained. DC also commented on drainage of rain water in the Garden Bar with the fall of the flooring. MA advised he will bring this detail to the attention of the design consultants.

Members inquired on the timeline of the project. PBo briefed members on BD's protocol for approval and consent for the balcony extension but the completion date for the Garden Bar & Balcony Extension projects will be targeted for the end of May.

8.2 Garden Bar Project Approval for:

1) Revised Budget

MA tabled the paper for the revised project budget that included funding for the balcony extension and a project contingency totaling HK\$12 million.

MA tabled proposal for members to approve the revised project of HK\$12 million.

PB seconded the proposal.

The proposal was agreed unanimously by all members.

2) Form of the Marquee (Garden Bar)

MA tabled the Apex and Curved Options of the Garden Bar Marquee for member's consideration and final approval.

All members approved the Curved Option and agreed to proceed.

3) Approve Ladden as the Marquee Contractor

MA presented the 3 quotes from Marquee contractors and briefed members on the rational of selecting Ladden although he was not the cheapest.

All members agreed with MA recommendation to award Marquee contract to Ladden.

4) Layout Options for Children's Playground

MA tabled the two location options for the Children's Playground for members review.

All members agreed that the option with the refurbished playground in the current position was the best location.

9

General Manager's Report

9.1 Decision on P1 Event

MF remarked that the general feeling of members since the last meeting was that the P1 event was not one suitable for HHYC. MF will contact the organizers to advise them of the Committee's decision.

All members agreed.

9.2 Typhoon Damage - Update

MF reminded members of the damage sustained to the pontoons at the last typhoon of which an insurance claim for HK\$120,000 had been submitted for a replacement pontoon.

MF advised the insurance assessor has come back with a recommendation for a company to carry out repairs to the damaged pontoon for HK\$90,000.

MF advised members of his intention to proceed with the assessors recommendation to see how good the repair is and whether it can be of assistance to us for future R&M on the pontoons.

All members agreed for MF to proceed.

9.3 Dignitaries Dinner 2010

MF advised members that the 2010 Dignitaries Dinner has been scheduled for Wednesday 7th July. MF explained that this date was selected to accommodate the pending changes of Flag Officers and Officers of the Club in the coming June AGM.

10 **Matters Arising From Previous Minutes**

None were tabled.

11 **Any Other Business**

11.1 Jim Hobbs Memorial Cup & Sailing Fund – PB

PB advised members that Cathy has agreed to the proposal to have one Typhoon Race named the Jim Hobbs Memorial Cup. The Cup and one crystal trophy will be provided by Cathy. The HHYC “Development Fund for Youth Sailing” will be subvented by Cathy and Jim’s family and friends to support youth sailing at HHYC. The DFYS will continue to be managed by HHYC in its current format.

11.2 Balloting – New Members Applications

MR proposed the 4 new Senior Associate membership and 1 x application for conversion to Full Member for approval by the General Committee.

All the above applications were approved by the General Committee members.

11.3 Marine Ops Issues

- 1) MA asked for marine ops to look at the unlevel pontoon sections that could pose a tripping hazard.
- 2) MA also requested Ops look at providing trolleys for use in the Marina. MF advised that some were being designed and fabricated.
- 3) PB remarked about grease stains from marine staff shoes when on member’s boats. Suggested shoe socks could solve the problem, MF will look into this.

11.4 DC asked for an update Frank Davies. MR replied that he is working on this and something will be produced within the next month.

11.5 MA referred to the comments from HPC regarding the omitted details in the Chinese version of the M&A and asked whether amending this required an EGM. HPC advised amendments to correct the Chinese version can be done without an EGM but any amendments to the English version will require an EGM.

MR mentioned that the correction for the English part of the M&A can be done in the AGM. MF remarked that the Chinese version has been updated to include omissions indicated by HPC in previous Gen Com meeting.

As there was no further business, the meeting closed at 22.35 hours.

The next meeting is on Thursday 25th February at 7.30pm.

**Mark Houghton
Commodore**

**Mike Randall
Honorary General Secretary**