

THE HEBE HAVEN YACHT CLUB LIMITED

Minutes of the Meeting of the General Committee held on Thursday 27th of April 2017.

Present:

Chan Chun Keung	CK	Commodore
Nicole Arnulphy	NA	Vice Commodore
Thomas Mueller	TM	Honorary Treasurer
Cramond Wong	CW	Rear Commodore - Operations
Bridget Chan	BC	Rear Commodore Sailing
Adam Glendinning	AG	Sustainability Committee Chairperson
John (KK) Lo	JL	Jetski WG (Powerboat Subcommittee)
Paula King	PK	Member (Powerboat Subcommittee)
Simon Robertson	SR	Member
David Fielder	DF	STC Committee Chairperson

Apologies

Paul Arkwright	PA	Honorary General Secretary
Andrew Badenhorst	AB	F & B Subcommittee Chairperson
Eddy Lo	EL	Power Boat Subcommittee Chairperson
David Hughes	DH	Club Boat WG

In Attendance:

Lisa Keatley	LK	General Manager
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The meeting commenced at 21:10 at HHYC

No.	Item	
1	Approval of the Previous Minutes on 30/03/2017	
1.1	SR clarified that Sai Kung Stingrays should be referred to as "SaiKung Rugby Club" as mentioned in 6.4. Based on this amendment the minutes were approved.	
2	Matters Arising	
2.1	There were no matters arising.	
3	Commodore's Report	
3.1	<u>HKSF Support Letter</u> CK presented a supporting letter from HKSF to be included in the proposal to HAB for Policy Support to our development plans.	
3.2	<u>Volvo Ocean Race</u> CK reported that BC, NA, CW and himself had met the Volvo race marketing team to discuss the HK leg of the event from 7 January – 7 February 2018. Discussions ranged from how HHYC could provide support and participation in the event village and the possibility of offering the new club boat to assist in race management activities. BC would be the point person for future involvement from HHYC.	BC
4	Club Development Report	
4.1	NA reported that CDC had recently met with a newly assigned Project Director from MAP and had engaged in productive discussions on the way forward to ensure successful completion of the Masterplan submittal to HAB. MAP will be paid the outstanding fee of \$180K to complete contracted work and all electronic files have been handed over to the club.	NA
5	General Manager's Report	
5.1	<u>Revamp of Club Logo</u> PK had circulated a revised logo prior to the meeting which incorporated various comments from GC members. Positive feedback had been received and based on that, a Visual Identity guideline would be developed. CW requested that the original quote of \$45K be circulated to members of the GC so that the stated specifications contained within are fully understood. PK advised that the finalized logo image would be published in the Hebe Jebes with an explanation of its evolution for members information. CW stated that the logo revamp budget was approved at \$45k and no further expense would be incurred.	PK

5.2	<p><u>Spearguns on Club Premises</u></p> <p>LK reported that she had met with the Divisional Commander of the Marine Police who had advised that there had been an increase in Speargun findings which fell under the Arms and Ammunition Ordinance. It was agreed that HHYC would work in close co-operation with the Marine Police to assist where necessary in minimising ordinance infractions.</p>	
5.3	<p><u>Illegal Workers</u></p> <p>LK reported that the Marine police had also advised that there had been an increase in theft in the Pak Sha Wan area, together with a noticeable increase in illegal workers who tended to be of South East Asia origin, claiming refugee status. It was made clear that it was illegal to offer employment or even voluntary work to people awaiting confirmation of asylum. This message would once again be published in the HJ's</p>	LK
6	<p>Honorary General Secretary's Report</p>	
6.1	<p>PA reported by email regarding an exchange that he had with a member.</p> <p>1. EGM motion "The Hon Sec should take legal advice as to the legality of offering inducements to shareholders (members) to vote on motions at an EGM as I believe that we may fall foul of existing HK law on corruption/ prevention of bribery and the Companies Ordinance." I agree with you it is prudent to seek legal advice on this and just to be on the safe side, and I am seeking legal advice on this as you suggest. That said, the spirit of the rebates being offered under the various proposals are simply aimed at helping mitigate the higher monthly minimum spend required, they are open, transparent and can be voted down if members do not like them. They are in no way aimed at affecting any voting outcome, and in fact all members have the right to reject all the proposals at the EGM and suggest better alternatives—which GenCom would then discuss and bring up in a new EGM at a later date.</p> <p>2. Declaration of Interests "Furthermore have the Directors, Gencom and Flags made the necessary declarations, if applicable, in particular the Hon Sec vis a vis his contract with the Club re Hebe Jebes." Yes, all members of GenCom have to sign declarations as soon as they take up office—and declare any conflicts of interest. With regard to myself and Hebe Jebes this is fully declared as an interest (and has been ever since I started publishing Hebe Jebes for the Club). I was very mindful of this issue right from the beginning and ensured this interest was declared and fully transparent. It is also reported in writing each year under <i>Related Third Party Transactions</i> in the annual audited financial reports—which clearly details all charges made for design, layout, translation, printing, distribution, postage and lettershop fees related to the publication which are paid to Excel Media Group Limited—a company in which a committee member, Paul Arkwright, has an interest. Moreover, I have—and always will—recuse myself from any discussions in GenCom concerning the Hebe Jebes contract so as not to influence any decisions taken in that regard. PA reported that the member was satisfied after his clarification.</p>	

	<p>RS Quest dinghies had been identified as the most viable and practical replacement and were available with a 5 week lead time through Sky International. The RS Quest are plastic moulded and recyclable, plus have enhanced safety aspects such as a flat top sail, built in buoyancy and hand holds on the bottom of the boat in the event of cap size. They also come with isometric sails and spinnakers.</p> <p>Sky International are the sole provider of such boats locally and RS in the UK were contacted for pricing which did not include shipping but is comparative on total expenditure, as quoted by Sky.</p> <p>DF requested approval to Spend \$459,078 for 6 RS Quest dinghies. SR Seconded.</p> <p>Approval in principal was received by all.</p> <p>TM requested that DF circulated an email proposal to all GC members, to make an extraordinary request for proceeding with the purchase of 6 RS Quest dinghies.</p> <p>This would also be presented for official ratification at the GC meeting in May 2017.</p> <p>All agreed</p> <p>DF confirmed that financial P&L and budget plans will be presented in due course once a confirmed STC organization structure is finalized.</p>	DF
9.2	<p><u>New STC organization Structure</u></p> <p>DF proposed a new STC organization chart and structure There was enhanced and improved oversight on the Administration and Community development side, which would compliment and support the on water training and operations.</p> <p>DF reported that Rob Allen, the previous STC manager, had expressed an interest in returning to HHYC, this was primarily suggested and wholly supported by Alfred Okoth, the current race coach.</p> <p>CK expressed his personal reservations based on his historical experience with RA and stated that based on past performance, RA was incompetent to fulfill a managerial role.</p> <p>DF explained that in the newly proposed structure, RA would be leading "On Water" and "PR activities" and would report directly to DGM Claudio Schettio to ensure that there was improved communication and cohesion between STC, Marine Ops and Maintenance depts. There would be a dotted line to Carol Chan on Administrative issues, a dotted line to the GM on Community development and a dotted line to the STC chairman on Policy and Capital Expenditure.</p> <p>BC requested that a dotted line to the Rear Commodore Sailing was also necessary for obtaining Policy Approval in the new STC structure.</p> <p>SR will also be joining the STC committee.</p>	DF

10	Operations Committee Report	
10.1	<p><u>Double Landing Platform</u></p> <p>CW reported that due to the unreliability of "Cape Marine" the project would be delayed and an alternative Marine Contractor "Bellingham" has been approached to manufacture the double landing platform.</p>	
10.2	<p><u>Marine Facility Waiting List</u></p> <p>CW reported that 3 members had advised that they had missed the original deadline for confirming their interest to remain on the waiting list, however if the club entertained these requests it would be unfair to those who had met the deadline and paid deposits on time.</p> <p>SR recommended to re-look at this and standardize rack rates for different sizes of boats.</p> <p>TM requested that he be involved in this initiative in order to understand financial implications.</p>	
10.3	<p><u>Mooring Contracts</u></p> <p>CW reported that one member held a rental agreement of 2 moorings which was in contravention of current berthing agreement regulations. It transpired that this arrangement had been granted to him by the previous General Manager, in exchange for a required hardstanding space at the time.</p> <p>All agreed that this was an anomaly but as a contract was granted it should be duly honored.</p> <p>LK recommended that all new berthing facility contracts should be granted on an annual basis and renewed at the sole discretion of the Operations Committee.</p> <p>All agreed</p>	
11	Food and Beverage Subcommittee	
11.1	Due to the absence of AB there was nothing to report.	
12	24 Hour Event update	
12.1	PK advised that she was willing to assist with the RFP for selected event management companies on condition that enough boats were available from ABC and RHKYC and all of the GC members collectively supported and contributed to the event.	PK
13	Club Sustainability Committee Report	
13.1	AG reported that he was currently researching quotes for updating and enhancing the clubs overall recycling programme.	AG
14	New Club Boat	
14.1	<p>CK reported in the absence of DH. The new club boat had been antifouled and all main defects rectified.</p> <p>DH is arranging an addendum to the license in order that the boat can be used for charter and reward.</p>	DH

	A poll would be conducted electronically for members to vote on suggested names for the boat.	
15	Power Boat Committee	
15.1	<p>PK presented an update on a visual inspection of a number of boats and jetskis which were considered unseaworthy, including some without engines.</p> <p>These were submitted to the Operations subcommittee with a recommendation to engage a surveyor to provide an assessment and then pass on an administration fee to those members whose boats were considered not fit for purpose.</p> <p>SR opined that if the boat is licensed, registered and insured then it would be difficult to challenge it.</p>	
16	AOB	
16.1	PK asked what was the plan was for the tender basin which had been affected by the reconfiguration of the pontoons to accommodate the new club boat.	
16.2	SR stated that the main door to the club bar opened inwards and requested to look at changing it to opening outwards.	

There being no further business the meeting closed at 23:30.
The next meeting is scheduled to take place on the 25th May 2017

Mr. Chan Chun Keung
Commodore

Ms. Nicole Arnulphy
Vice Commodore