

THE HEBE HAVEN YACHT CLUB LIMITED

Minutes of the Meeting of the General Committee held on Thursday 26 July 2018.

Present:

Peter Weiley	PW	Commodore
Mike Randall	MR	Vice Commodore
Eddy Lo	EL	Rear Commodore - Operations Committee
Bridget Chan	BC	Rear Commodore Sailing and Sail Training
Paul Arkwright	PA	Honorary General Secretary
Don Johnston	DWJ	Honorary Treasurer
John (KK) Lo	JL	Chairperson Powerboat Committee
William Kwan	WK	Chairperson - F&B / Event Committee
Steve Chu	SC	Chairperson - Sustainability Committee
Charles Li	CL	Member

Apologies

William Chan	WC	Chairperson - STC Committee
Tommy Tsoi	TT	Member
Poon Kin On	PKO	Member
Desmond Ngan	DN	Member

In Attendance:

Lisa Keatley	LK	General Manager
Matthew Bromley	MB	Operations, Facilities & Project Manager

The meeting commenced at 1930 at HHYC

No.	Item	
1	Approval of the minutes of the meeting on 28 June 2018	
1.1	PA proposed that the minutes of the previous meeting be approved. Seconded by MR All approved	
2	Matters arising from the previous meeting	
2.1	<u>(2.2) Artwork for Hebe Jebes</u> PA presented a sample paper envelope for the packaging of the HJ's Magazine.	PA
2.2	<u>(2.3)</u> Due to the absence of TT, there was no update on the proposed Review Committee for Club Projects.	TT
3	Commodore's Report	
3.1	<u>Members Forum on Land and Lease consultations</u> PW advised that a Member's forum has been planned for 8 August to provide further information and explanation on the two public consultations.	PW
3.2	<u>AGM Report</u> PW thanked everyone for their contributions and recommended that next year's report include a section on club employees.	LK
4	Club Development Committee Report	
4.1	<u>Engagement of a professional Consultant for PRL Policy Submission</u> Following the distribution of a written proposal to engage a consultant to assist with submissions to the government for public consultations on PRL Policy and the Task Force on Land Supply reviews, MR proposed to appoint Executive Counsel for a Lump Sum fee of \$166,960. Seconded by DWJ All approved	
4.2	<u>Projects update</u> MR reported that the seawall design is effectively complete subject to any review that may come out of the ground investigation works in completing the design. Aecom have proposed a new estimate of \$14.4 million which includes an extension of the work area to relocate the forklift launch and lift service. PW added that while the works are in progress, the slipway will require to be closed and recommended that the boat winch in that area should be removed asap due to safety concerns and also to provide extra space on the hardstand area. Following completion of the works the use of the slipway will be limited to dinghies.	MR / MB

5	Honorary General Secretary's Report	
5.1	PA proposed 5 new member applications be accepted and 2 be rejected. Seconded by WK All approved	
5.2	<u>Full Membership Applications</u> PA proposed 5 full applications be rejected as none of the applicants meet all the criteria required under the prescribed guidelines. Seconded by BC All approved	
5.3	<u>AGM Preparation</u> PA reminded GC members that if they wish to put themselves forward for nomination, they should do so as soon as possible so that all bios can be posted on the club website in advance of the AGM.	ALL
6	Treasurers Report	
6.1	DWJ highlighted the main points from the previously circulated financial report for June 2018. There is an increase in bank balances which shows a current total of HK \$72,807,126 mainly due to the lag in the programme for requested and planned Capital Expenditure.	ALL
7	Sailing Committee Report	
7.1	BC reported that the two major regattas of the Saturday Summer and Typhoon Series have been very successful to date. Over 50 boats participated in the recent Mirs Bay race.	
7.2	<u>CCTV Project</u> BC confirmed that the CCTV project is now complete according to the revised schedule and a data privacy policy regarding its operation has been circulated. PW recommended that the policy be re-circulated in order to provide enough time for any further written comments from GC members before it is published.	BC
8	STC Committee Report	
8.1	<u>Monthly Report</u> BC reported in the absence of WC. A monthly report has been circulated prior to the meeting.	
8.2	<u>STC Capex requests</u> BC presented various Capex requests for STC fleet and equipment replacements and new acquisitions. BC provided proposals for replacement of the two existing engines for the J80's costing \$14,900, a new engine for the P4 used for race work and mark laying costing \$209,280 and additional proposals for new optimist sails for \$24,666.	MB / BC / WC

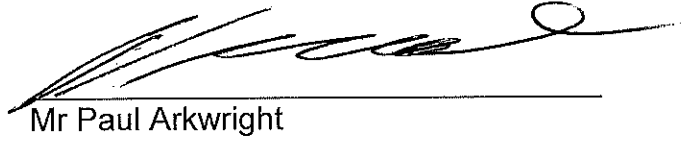
	<p>Two new Highfield Safety boats with engines were also proposed at a cost of \$226,596K for the hulls and either \$147,000 for 2 Mercury engines or \$158,460 for 2 Honda engines. The engine option will be further discussed.</p> <p>Further proposals included additional sails for both training and racing for the J80's at a cost of \$50,000 and \$78,846 respectively.</p> <p>All of the above STC Capex requests for expenditure were approved on condition that the provision of adequate racking and contained storage for the sails and other STC equipment, budgeted at a cost of \$135,400, be installed before the items are delivered. Dedicated manpower to maintain and preserve all club STC assets also needed to be addressed.</p> <p>PA seconded All approved</p> <p>MB was tasked to meet with BC and STC Manager to resolve storage and maintenance issues prior to purchase of additional assets.</p> <p>A proposal for the purchase of replenishment and replacement of dinghies was briefly discussed and will be presented in the August meeting after discussion at the next STC committee meeting.</p>	
9	Operations Committee Report	
9.1	<p>MB reported on boatyard statistics for June highlighting that there were 55 boats using the yard and 592 launch and lift services.</p> <p><u>Seawall Repair</u></p> <p>The contractor for temporary repair of the Seawall Forklift launch area is currently preparing equipment and materials to mobilize.</p> <p><u>Marina repairs trial</u></p> <ul style="list-style-type: none"> • Bracket parts are being modified and should be complete mid-August <p><u>Floating Landing Platform</u></p> <ul style="list-style-type: none"> • Mardep will be on site for the placement of the sinkers on Friday 27 July 2018 and have issued a six-month licence for the trial which the club can extend if needed. • A Working Group is planned to evaluate the functionality of the platform during and after the trial period. <p>(Post Meeting Note: Following a recent discussion between EL and DWJ, it appears that the minutes of the June meeting do not correctly reflect the proposal made by KKL. The minutes should read that " a dedicated working group be formed to review the history of the double landing platforms project from the start of the project to its completion and gain further understanding of the Club's obligations and responsibilities". The Working Group comprises EL (Chair), Cramond Wong, TT and DWJ.)</p>	

10	F&B Committee Report	
10.1	<p>WK reported on various F&B related highlights, in general revenue is on track and above budget and cogs to revenue are also under control.</p> <p>WK presented a proposal for Capex purchases for new balcony and garden bar furniture at a cost of \$625,284.</p> <p>Seconded by DWJ All approved.</p>	
11	24 Hour Race Event	
11.1	<p><u>Proposal for Seed Fund Provision form HHYC</u></p> <p>PW elaborated on a suggestion made by LK that the club provide "seed" money as an annual donation to the event.</p> <p>DWJ proposed that for the current year, the club donate \$300K, to the forthcoming 24 hour race event and also an amount be included in future annual club budgets for this purpose.</p> <p>WK Seconded All approved</p>	
12	Sustainability Committee Report	
12.1	<p>SC reported that the reverse Osmosis water dispenser is being fabricated and will be installed in the next 6 weeks.</p> <p>SC advised that two external sampans will be hired in order to shuttle more participants between the club and various beaches on the CPSWD.</p>	
13	Power Boat Committee	
13.1	<p>KK reported that he has spoken with MB to implement improved procedures on maintenance and general upkeep of Hebe One.</p> <p>BC advised that there is still a problem with the anchor dragging in strong winds and requested that this be further addressed.</p> <p>LK reported that there were 10 member charters in July.</p>	KK
14	General Managers Report	
14.1	<p>LK reported that she has almost confirmed a Corporate CSR team entry for the 24-hour event and is currently in discussion with Senior Management of "The Pier Hotel" regarding both sponsorship of club events and further opportunities for joint collaboration in terms of Community liaison.</p>	
15	A.O.B.	
15.1	<p>EL made mention of special thanks to LK, MB and Rob Allen for their efforts in welcoming a group of young under-privileged people and their social workers to the club.</p> <p>PW recommended that as the meeting in August will be the final one of the current GC, the start time should change to 7pm in order to allow for a quick meeting followed by a group dinner.</p>	

There being no further business the meeting closed at 21:30
The next meeting is scheduled to take place on 30 Aug 2018



Mr Peter Weiley
Commodore



Mr Paul Arkwright
Honorary General Secretary