

THE HEBE HAVEN YACHT CLUB LIMITED
Minutes of the Meeting of the General Committee
held on Thursday 29 February 2024

Present:

Donald Johnston	DWJ	Commodore (in person)
Sonny Payne	SP	Vice Commodore (in person)
Aaron Goach	AG	Honorary Secretary (in person)
Daniel Chan	DC	Honorary Treasurer (in person)
Harvey Jessop	HJ	Rear Commodore—Sailing Development (in person)
Eddy Lo	EL	Rear Commodore—Marine Operations and Facilities (via MS Teams)
Andrew Brown	AB	Chairperson—Environmental and Social Governance Committee (via MS Teams)
Simon Robertson	SR	Chairperson— 24 Hour Charity Dinghy Race Committee (in person)
Joseph Lau	JL	GenCom Member (in person)
Frances Hurley	FH	GenCom Member (in person)
Carol Biddell	CB	GenCom Member (via MS Teams)
David Lam	DL	Chairperson—F&B/House Committee (in person)
Michael Sharp	MS	GenCom Member (in person)
Apologies:		
Bridget Chan	BC	Rear Commodore—Sailing
John (KK) Lo	KK	Chairperson—Powerboat and <i>Hebe One</i> Committee
In Attendance:		
Paul C. Arkwright	PA	General Manager (in person)
Cali Cheung	CC	Executive Assistant (in person)
Katherine Tutschek	KT	Minute Taker (in person)
Helena Chung	HC	Interpreter (via MS Teams)
Zelos Cheng	ZC	IT Manager (in person)

NOTE: There were 11 Resolutions, details of which are recorded in the attached Annex.

The meeting commenced at 19:02 at HHYC		
No.	Item	Action
1	Conduct of the General Committee Meeting	
1.1	<p>GenCom meeting quorum</p> <ul style="list-style-type: none"> - A quorum of GenCom members were present (DWJ, AG, DC, HJ, EL, SR, JL, FH, CB, DL, MS), so DWJ declared the meeting open. 	
2	Approval of minutes	
2.1	<p>GenCom meeting on 25 January 2024</p> <ul style="list-style-type: none"> - The minutes of the GenCom meeting on 25 January 2024 were approved. <p>(Resolution #1 per Annex)</p> <p><i>19:03 SP joined the meeting</i></p>	
3	Commodore's Report	
3.1	<p>Approval of replacement for AB as member of GenCom</p> <ul style="list-style-type: none"> - DWJ presented a brief CV of Clayton YU to GenCom. - AG proposed that, pursuant to Article 15.8 of the Articles of Association of the Club, Mr Clayton YU (Y-142) (i) be appointed as a new General Committee Member to succeed Mr Andrew Bowden BROWN (B-328) effective 1 March 2024 and (ii) hold such Membership until the next following Annual General Meeting. - The proposal was passed by GenCom. <p>(Resolution #2 per Annex)</p> <ul style="list-style-type: none"> - DWJ confirmed that AB would officially resign from GenCom as of midnight on the day a replacement was selected (i.e. midnight on 29 February 2024). Until that time, AB was still a member of GenCom and entitled to vote in resolutions. <p><i>19:05 AB joined the meeting</i></p>	
3.2	<p>Approval of replacement for AB as chair of ESGCom</p> <ul style="list-style-type: none"> - DWJ presented a brief CV of Carol BIDDELL to GenCom, and noted that if elected, CB would handle the environmental and social aspects of ESGCom while AG would handle governance. - MS proposed that Ms Carol BIDDELL (B-2805) be appointed as the new Chair of the Environmental and Social Governance Committee to succeed Mr Andrew Bowden BROWN (B-328) effective 1 March 2024. 	

	<ul style="list-style-type: none"> - The proposal was passed by GenCom. (Resolution #3 per Annex) <p><i>19:07 CB recused herself from the meeting</i> <i>19:08 CB rejoined the meeting</i></p>	
3.3	<p>Thank you to AB</p> <ul style="list-style-type: none"> - DWJ, AG, and the rest of GenCom expressed their thanks and appreciation to AB for his service on GenCom and ESGCom, noting that he was a valuable member who had contributed to the committees in many important ways. - GenCom would pick a time to have a send-off for AB. 	ALL
3.4	<p>Approval of Jessic FUNG as a member of FBHCom</p> <ul style="list-style-type: none"> - DWJ presented a brief CV of Jessic FUNG to GenCom. - DL proposed that the appointment of Ms Jessic FUNG (F-169) to the Food and Beverage / House Committee be ratified. - The proposal was passed by GenCom. <p>(Resolution #4 per Annex)</p>	
3.5	<p>Vexatious claim for boat damages - update (presented by SP)</p> <ul style="list-style-type: none"> - There had been two hearings at the Small Claims Tribunal with regard to this case, the most recent taking place on 22 February 2024. The Claimant did not show up for the hearing, so the adjudicator struck the case out. - GenCom agreed to inform ABC in writing about this issue. - GenCom debated whether or not to temporarily ban the Claimant from using HHYC marine services, but SP advised that as the Claimant was not a member of HHYC and had not breached Club bye-laws or done anything illegal, it would not be appropriate to ban him. - GenCom agreed the HHYC Marine Centre could decide whether or not to lift the Claimant's boat depending on availability the next time the Claimant came to HHYC. Billy would also be given clear instructions on how to handle the Claimant. 	AG/SP PA

4	Planning and Works Committee Report	
4.1	<p>Appointment of a contractor for building works for the lift / Garden Bar regularisation and modification project</p> <p>Follow-up discussion from Open Forum</p> <ul style="list-style-type: none"> - Most Club Members at the most recent Open Forum on 21 February 2024 were in favour of the lift and regularisation works in principle. Clarification was sought about the project cost and SP opined that GenCom should make the decision to go forward with the project because it was a compliance concern; it was in Members' best interests to proceed; any further building 	

	<p>development in the future would require a lift to be in place, and the project could be wholly funded by the Club's building levy.</p> <ul style="list-style-type: none"> - To assure Members the Club could comfortably afford the project, GenCom agreed it would be prudent to have an auditor review it. SP would email DC the relevant details. - SP confirmed that the project contractor must sign a surety bond and that this would eliminate any financial risk to the Club in the event the contractor did not follow through on its obligations. - The project phases were designed to minimise the impact on Club income and operations, including that of the Garden Bar and car park. <p>Proposal</p> <ul style="list-style-type: none"> - PWC had conducted an open tender for the building works, and based on a financial and technical evaluation, Tong Kee was the preferred candidate. PWC had successfully negotiated Tong Kee's fee down by ~HK\$3.3 million from their initial quotation. - Taking into account the follow-up discussion from the forum above, SP proposed that the tender of Tong Kee Engineering Limited for the building works for the lift and Garden Bar regularisation and modification works in the amount of HK\$11,742,180, with a contract contingency of 10%, be accepted. - The proposal was passed by GenCom. <p>(Resolution #5 per Annex)</p>	SP/DC
4.2	<p>Extend engagement of Carman CHAN as AP for the construction stage of the lift / Garden Bar regularisation and modification project</p> <ul style="list-style-type: none"> - The Club had followed proper procurement procedure in selecting Carman CHAN as the AP for the project, and the proposed fees were in line with the candidate's position, experience, in-depth historic construction knowledge of HHYC and current market rates. - GenCom agreed there should be written records showing the reasons why candidates were selected in the future. - SP proposed that the quotation of Chan & Wong Architects and Engineers Ltd for the provision of Authorized Person services during the construction stage of the lift and Garden Bar regularisation and modification works in the amount of HK\$660,000, be accepted. - The proposal was passed by GenCom. <p>(Resolution #6 per Annex)</p>	SP
4.3	<p>Appoint contractor for relocation of cold storage facilities for the Garden Bar regularisation and modification project</p> <ul style="list-style-type: none"> - After tender assessment (technical and fee) PWC recommended In-Plus (HK) Ltd as the most favoured contractor for this project. It also had the lowest fee out of all the contractors who submitted a bid. - Therefore, SP proposed that the tender of In-Plus (HK) Ltd for the provision of cold storage facilities in the amount of HK\$744,000, with a contract contingency of 10%, be accepted. - The proposal was passed by GenCom. 	

	(Resolution #7 per Annex)	
4.4	Proposal to issue variation order to Buro Happold for the boat rack safety walkway works <ul style="list-style-type: none"> - This proposal was deferred. 	

5	Sailing Committee Report	
5.1	- As BC was absent, the report was taken as read.	

6	24 Hour Charity Dinghy Race Update	
6.1	Race preparations <ul style="list-style-type: none"> - Race date TBC. While the race was weather-dependent, 24HRCom would be ready to hold the race in October/November 2024. - The organisation of the race was largely complete, but it would still take time to find volunteers. 	
6.2	New committee members <ul style="list-style-type: none"> - SR would make a proposal at the next GenCom meeting to approve several additional 24HRCom members, including Clayton YU. - DWJ confirmed that any changes to subcommittee members during the year must be approved by GenCom. <p><i>Post-meeting note: SR had to leave the subsequent (28 March) GenCom meeting early, so this issue would have to be determined via circulation.</i></p>	SR


7	Sailing Development Committee Report	
7.1	29er Pathway <ul style="list-style-type: none"> - The 29er Class Association approached HHYC to see if the Club was interested in creating a 29er pathway. If so, the Association would provide the boats. SDC would debate the pros and cons and get back to GenCom next meeting. 	HJ
7.2	VXOne update <ul style="list-style-type: none"> - The VXOne was starting to compete in races, which was a positive development. - It would be participating in races for the entire monsoon season, as well as the Women's Sailing Festival. 	

8	Powerboat and Hebe One Committee Report - presented by PA	
8.1	<ul style="list-style-type: none"> - A new fire pump had been installed on <i>Hebe One</i> and was now operational. - PowerBoatCom had received one quotation for a new windlass motor and would make a decision after they had received all quotations. 	
9	Marine Operations and Facilities Committee Report	
9.1	<p>Load bearing capacity of white Vermeer crane - update</p> <ul style="list-style-type: none"> - During the annual inspection and two recalibration attempts on the white Vermeer crane, the latest of which was on 9 February 2024, a problem was discovered with the Load Moment Indication (LMI) system—that allows operators to monitor the safe load on the crane, and there was still a 0.1 t weight discrepancy. - The crane’s maximum load bearing capacity was currently 31.5 t including the cradle, but increasing the angle to that required to lift boats onto the boatyard reduced the maximum load to 27 t. - The crane was 20 years old, and regular wear and tear had likely contributed to the reduced load-bearing capacity. DWJ would send information to HJ regarding the deterioration of cranes’ load-bearing capacity over time. - GenCom would look at buying a new crane in the future, provided that high demand of lift of larger boats, need to review the figure to see if there is any need. 	DWJ
9.2	<p>Electric sampan update</p> <ul style="list-style-type: none"> - OpsCom was planning on purchasing new electric sampans to replace two older sampans that were nearing end of life. - A tender took place on 2 November 2023. OpsCom was still reviewing the candidates and would report to GenCom at a later date. 	
10	Honorary Treasurer’s Report	
10.1	<p>Control measures - operational cash</p> <ul style="list-style-type: none"> - DC displayed a graph showing operational cash plus interest FYE 2024. There was a ~HK\$10 million deficit for the year including ~HK\$6.5 million in depreciation. - DC explained that according to law, CapEx could not depreciate past the end of a lease term; therefore, CapEx would depreciate more quickly in anticipation of the lease renewal in 2027. - DWJ reminded DC that the content of Finance Working Group discussions should be kept confidential until the budget briefing to GenCom had been finalised. 	DC

10.2	<p>Control measures - revenue and expenses</p> <ul style="list-style-type: none"> - DC displayed graphs showing actual plus forecast revenue and expenses FYE 2024. - Expenditures had continued to rise over the last few years. DC would work with PA to control expenditures next year. - PA noted the ~HK\$5.9 million shortfall in revenue was because new member revenue had not met budget targets. He was working with the Finance Working Group to set more conservative targets for next year and would share these estimates with GenCom at a later date. - Relaxing the Membership Selection Guidelines had had an immediate effect on new member numbers that month, but it would take time for the change to have a significant impact on overall revenue. 	
10.3	<p>Overdue debtors (not for release to the general Membership)</p> <ul style="list-style-type: none"> - There was one outstanding overdue debtor, Mr CHENG, Kai Tung Teddy (C-587). He was expected to settle within the day. 	
10.4	<p>Finance Working Group update</p> <ul style="list-style-type: none"> - DC presented administrative, F&B, Marine, and Sailing Centre figures for FYE 2022 (actual), 2023 (actual), and 2024 (actual and forecast). - PA noted that administrative expenses included project costs among a range of other costs, which led to administrative expenses being higher than in previous years. 	
10.5	<p>Dates for budget briefing to GenCom and suggested discussion topic</p> <ul style="list-style-type: none"> - GenCom felt it was best to hold the budget briefing before the March GenCom meeting, and took a WhatsApp poll to see GenCom members' availability on three tentative dates: March 7th, 8th, and 15th. PA confirmed Carol was available on all three dates. A firm date would be decided after this GenCom meeting. - SR felt the new budget should not adversely affect Members who used the Club often, such as increasing the price of F&B and car park fees or implementing flat percentage increases to mooring fees. GenCom would discuss this further at the budget meeting. <p><i>Post-meeting note: the GenCom budget presentation was held on 7 March 2023.</i></p>	<p>ALL</p> <p>ALL</p>

11	Honorary Secretary's Report	
11.1	<p>Senior Associate Member applications</p> <ul style="list-style-type: none"> - The Club had received three new Senior Associate Member applications since the last GenCom meeting, and one application which was previously deferred. All four applications were recommended by BalCom for admission. - MS proposed that the Senior Associate Membership applicants (i) Ms CHAU Kei Yin, (ii) Ms Janice CHAU Hoi Yan, (iii) Mr Per Niclas 	

	<p>Hagan RYDIN, and (iv) Ms Karen WONG Kar Yun be elected.</p> <ul style="list-style-type: none"> - The proposal was passed by GenCom. <p>(Resolution #8 per Annex)</p>	
11.2	<p>Corporate Member application</p> <ul style="list-style-type: none"> - W & Y Construction and Engineering Co. Ltd had nominated Tracy YAU as their Corporate Nominee. She was keen on watersports and was recommended for admission by BalCom. - MS proposed that, subject to customary due diligence procedures, (i) W & Y Construction and Engineering Co. Ltd (Hong Kong Company Registration Number 843530) be elected as a Corporate Member and (ii) Ms Tracy YAU Sui Ting be approved as its Corporate Nominee. - The proposal was passed by GenCom. <p>(Resolution #9 per Annex)</p>	
11.3	<p>Honorary Member application</p> <ul style="list-style-type: none"> - The Rear Commodore Sailing at Aberdeen Boat Club had changed, and the new Rear Commodore Sailing had applied for Honorary Membership at HHYC. - AG proposed that the Honorary Membership of the immediate past Aberdeen Boat Club Rear Commodore Sailing Mr Graeme BRECHIN (B-334) be reallocated to his successor Mr Stephen William PERRET under a new Membership number effective 1 March 2024. - The proposal was passed by GenCom. <p>(Resolution #10 per Annex)</p>	
11.4	<p>Observations about new Member applications</p> <ul style="list-style-type: none"> - BalCom member MS had taken part in all recent new Member interviews, and noted a common theme amongst applicants was that they wished to join HHYC because of its superior sail training programme, and because the Club's location was convenient. - MS suggested leveraging these advantages to increase revenue. 	
11.5	<p>New member of the Governance Committee</p> <ul style="list-style-type: none"> - William ALLAN wished to join the Governance Committee. - AG proposed that the appointment of Mr William ALLAN (A-108) to the Governance Committee be ratified. - The proposal was passed by GenCom. <p>(Resolution #11 per Annex)</p>	
11.6	<p>Membership Working Group update</p> <ul style="list-style-type: none"> - AG presented four suggested changes to Membership fees and entry requirements, as follows: <ol style="list-style-type: none"> 1. That the Senior Associate Entrance Fee be reduced from HK\$86,800 to HK\$65,000 effective immediately; 2. That former Members who resigned between January 2020 	

	<p>and March 2023 be permitted to rejoin the Club by paying HK\$12,000 plus the Absent Member Fee for each year absent;</p> <p>3. That former Members who resigned before January 2020 be permitted to rejoin the club by paying HK\$15,000 plus Absent Member Fees for each year absent, capped at \$35,000 in the aggregate, and</p> <p>4. Change "Term" membership to "Short Term" membership with the option to switch to Senior Associate by paying the joining fee minus the Short Term Membership Fee already paid.</p> <ul style="list-style-type: none"> - The Membership WG would discuss these changes with DC further. Any such proposed changes would need to be approved at the upcoming GMM in May 2024, and in some cases would require changing the Articles. 	
11.7	<p>Request to become a Social Member</p> <ul style="list-style-type: none"> - A former Member wished to rejoin the Club as a 'social Member'. - HHYC did not currently have a social Membership category, but welcomed the applicant come to the Club as a guest of a current Member. 	
11.8	<p>Sailability Report - finances</p> <ul style="list-style-type: none"> - Sailability made a payment of HK\$500,000 in early February 2024 against their debt to the Club, which currently stood at ~HK\$1 million. - Another payment of HK\$500,000 was anticipated before the end of March 2024, which would bring their debt under HK\$1 million. 	
11.9	<p>Sailability Report - MoHan</p> <ul style="list-style-type: none"> - Mohan's participation in the Four Peaks Race was very successful. - PA confirmed the team had dealt with the issue of mast tube storage and Sailability's request to dock Mediterranean style— with notification to be given to the Marine Office in advance by Sailability. 	
12	<p>Environmental and Social Governance Committee Report</p>	
12.1	<p>Electric sampans</p> <ul style="list-style-type: none"> - AB had explained the physics of electric sampans to the Marine team and advised that the Club ask specialists for quotations for specific motor parts. The Club had asked suppliers for lump sum quotations for electric motors, which was more costly (but would have the advantage of everything being under warranty). - As a result, AB had stepped away from the tender process and he noted that the Marine team had not consulted Oscar Dahlsten, the physicist on ESGCom, for advice in his absence. - DWJ, AB, EL and PA would discuss the progress on the electric sampan project after the budget meeting. 	<p>DWJ/AB/PA</p> 

13	Governance Committee Report	
13.1	- Nothing to report.	
14	General Manager's Report	
14.1	<p>Member feedback: F&B tasting sessions</p> <ul style="list-style-type: none"> - F&B tasting sessions were traditionally free for participants, DL had pointed out that some members in the past felt that FBHCom members had (or at least might have been seen to be) taken advantage of the system and thus should be charged a HK\$100 fee to attend. - After considering the cost to the Club to provide each tasting session and the fact that participants were giving up their time to come, GenCom decided tasting sessions would remain free for participants, and to prevent abuse of the system, such tastings would include: <ul style="list-style-type: none"> ▪ samples (rather than one portion each) of the new menu items to be tasted; ▪ one round of drinks after the meeting; and ▪ finger sandwiches would not be provided at food tasting sessions, but continue to be provided for normal round-table FBHCom meetings. - DWJ and PA confirmed that the Club allowed simple finger sandwiches and one round of drinks after all committee meetings as a thank you to the committee members involved. - SR suggested the Club have a smaller menu so all the vegetables were fresh. FBHCom would discuss this at their next meeting. 	PA
14.2	<p>Member feedback - request to have hot food on the committee boat during races</p> <ul style="list-style-type: none"> - It was requested that F&B serve hot food again, especially on cold days, to race volunteers on the committee boat. After discussing the possibility of providing Race Committee coupons for burgers and hot dogs at the Garden Bar, it was resolved to serve hot food from the usual SC menu on board <i>Hebe One</i> for the RC volunteers. 	
14.3	<p>Reflections on Crazy Friday</p> <ul style="list-style-type: none"> - The Spanish tapas and balcony lounge set up at the most recent Crazy Friday were a big success. PA would inform GenCom of the event costs after this GenCom meeting. - <i>Post-meeting note:</i> <ul style="list-style-type: none"> ▪ Cost of serving Canapes on Crazy Fridays: ▪ <i>Average Crazy Friday F&B revenue (over past 4 months) \$3,520.</i> 	PA

	<ul style="list-style-type: none"> • <i>On the Crazy Friday with canapes night:</i> <ul style="list-style-type: none"> • <i>drinks revenue +\$157 higher than average;</i> • <i>food revenue was (\$1,071) lower than average—as people ate the canapes instead;</i> • <i>"Thus, in providing complementary canapés, the net cost was \$1,488 (42%) lower revenue than on a normal Crazy Friday."</i> - While the revenue from the event was not as high as hoped, FH felt it was worthwhile to hold events like this regularly to encourage people to spend Friday nights at the Club like in the past. SR suggested holding an event once a month, or once every three weeks. <p><i>Post-meeting note: the free canapes will continue to be provided once a month on Crazy Friday—and the revenue would continue to be monitored carefully.</i></p> <ul style="list-style-type: none"> - HJ requested FBHCom help improve the quality of the Club's house wines. <p><i>Post-meeting note: the house wine has been switched for a much higher quality one</i></p>	PA/DL
14.4	<p>Other updates</p> <ul style="list-style-type: none"> - Old sails would be upcycled into bags and sold to Members. - Christophe's recent talk on sailing around the world went very well. PA recommended the Club hold more such talks once a month, as this could help drive in F&B revenue and was also in line with member requests. - HIIT programmes were now being run at PSWC. Club insurance had been extended to cover this activity. HJ and PA would work to encourage the Hebe Dragons to also attend these programmes and additional dates would be worked out to avoid clashing with the sail training schedules. - All Garden Bar lights were now LED. This was beneficial from an ESG and expense standpoint. - QR codes had been posted around the restaurant, giving Members another way to give feedback to the Club. - IT data recovery was being carried out manually to help save costs. 	HJ/PA
14.5	<p>Allocation of expenses for open days</p> <ul style="list-style-type: none"> - Open days were traditionally charged to the Sailing Centre. Later on, the Youth Development Fund (YDF) was started to help children with limited financial resources to sail. Now, membership also used open days to try and attract new Members. Therefore, HJ felt it was no longer fair to charge open days entirely to the Sailing Centre or the YDF. - Carol and PA were working on sharing costs and revenue between each department involved in the event. - FH requested a cost breakdown of the event. <p><i>21:26 AB left the meeting</i></p>	PA

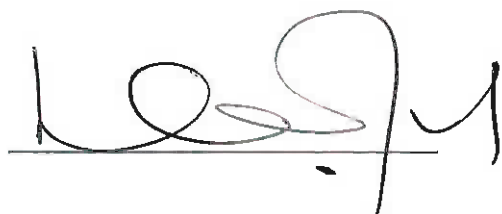
14.6	<p>Vale notice</p> <ul style="list-style-type: none"> - The Club was grieved to announce the passing of Mr Ron JACKSON-SMITH. Mr Jackson-Smith was one of the first members of HHYC, joining in 1965 two years after the Club opened. - A memorial service was held for Mr Jackson-Smith on 29 February 2024 at 19:45 Hong Kong time. 	
15	<p>Food and Beverage / House Committee Report</p>	
15.1	<p>F&B updates</p> <ul style="list-style-type: none"> - The proposal made at the last meeting about having a balcony lounge set up was implemented on Crazy Friday and was a great success. - Selling burgers at the race on 24 February 2024 was also a success. 15 burgers were sold out in two hours. Both burgers and hot dogs would be served at the next race. <p>It was clarified that:</p> <ul style="list-style-type: none"> - FBHCom decided it would not deal with any events that did not have an F&B component. - 24HRCom traditionally handled its own F&B arrangements. DL said that FBHCom was willing to work with SR to arrange F&B going forward, but 24HRCom was free to continue handling it themselves if they wished. - FBHCom felt the Club should have 'signature dishes' to bring its restaurant to the next level. Tastings would begin in March 2024. Signature dishes could be changed as desired. - FBHCom also planned to create an HHYC house craft beer to elevate restaurant offerings. The Committee would visit a brewery in Kwun Tong at noon on 6 March 2024. All GenCom members were welcome to attend. - A Member with extensive restaurant experience was considering joining FBHCom. 	ALL
16	<p>Human Resources Committee Report</p>	
16.1	<p>OS&H</p> <ul style="list-style-type: none"> - LTIFR was still too high, but was slowly decreasing. 	
16.2	<p>Staff separations</p> <ul style="list-style-type: none"> - There was a slight increase in staff separations in January 2024, but it was now decreasing. The target rate was below 20%. 	
16.3	<p>Part-time employee numbers</p> <ul style="list-style-type: none"> - Usage of PTEs was reasonably well managed. There was currently a lower demand for service, but the number of PTEs would increase when demand for service increased. 	



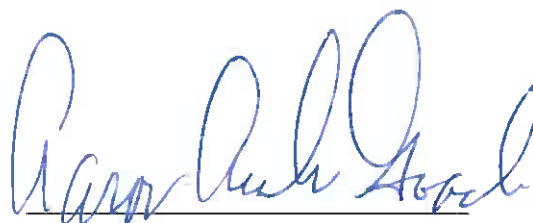
16.4	Staff engagement survey <ul style="list-style-type: none"> - The survey had now finished. - Issues raised in the surveys were diminishing. - HRCom would begin the next survey in June 2024. - GenCom agreed that a survey should be conducted every year until the churn rate stabilised, after which it could be conducted every two years. 	
16.5	Annual Staff Party 2024 <ul style="list-style-type: none"> - The Annual Staff Party would take place on 11 March 2024. The theme colour was pink. - DWJ encouraged all GenCom members to attend. 	ALL
16.6	Concern over headcount reductions <ul style="list-style-type: none"> - Some Members and staff were concerned about future headcount reductions and cuts to staff meals as a result of comments made by certain Members at open forums and AGMs. PA would address these concerns promptly on 1 March 2024. - GenCom would make decisions regarding staff at the March 2024 budget meeting and GenCom meeting, but no extrapolations should be made beyond that. 	PA
16.7	Rehiring of Rob ALLEN <ul style="list-style-type: none"> - Rob ALLEN would begin work on 2 April 2024. - Those who handled Mr Allen's duties in his absence were involved in discussions about rehiring him and were supportive of the decision to bring him back to the Club. The Club recognised the additional administrative work they had performed, and they had already been given promotions, accordingly. 	
17	AOB	
17.1	Accepted methods of payment at the Club - MS <ul style="list-style-type: none"> - MS recommended the Club accept other methods of payment, such as credit cards and EPS. This would reduce the chance of Members running up a tab and accumulating outstanding debt to the Club. - PA explained the Club's current POS system was not able to accept other methods of payment, but a new POS system was in the budget for next year which would allow for other payment methods. The 24 Hour Race already accepted other payment methods. 	
17.2	Suggestions from Stuart PRYKE regarding open forums and Club Articles <ul style="list-style-type: none"> - Stuart PRYKE had sent GenCom a list of suggestions regarding the 	

	<p>open forum and the Club's Articles. The list had already been uploaded to SharePoint but PA would also circulate it to GenCom.</p> <ul style="list-style-type: none"> - If GenCom had any issues with Mr Pryke's suggestions, they should send their comments to DWJ. PCA had drafted a response and this was circulated to GenCom. DWJ asked that any comments be passed to DWJ. - <i>Post meeting note: Having received one comment only, DWJ amended the draft reply and sent the final reply to Stuart Pryke with a copy to GenCom, PCA and Cali Cheung.</i> 	<p>PA ALL</p>
17.3	<p>Directed microphones - SR</p> <ul style="list-style-type: none"> - SR suggested the Club use directed microphones rather than hand-held microphones. This would help minimise the chance of people speaking without a microphone at open forums. 	<p>PA</p>
17.4	<p>Pak Sha Wan Spring Market</p> <ul style="list-style-type: none"> - The Pak Sha Wan Spring Market would be held upstairs in PSWC. This would bring in revenue from stall rentals and also attract new people to the Club. 	
17.5	<p>Economic forecast</p> <ul style="list-style-type: none"> - DWJ noted that the previous year was an economic rock bottom in Hong Kong, but this year was likely to be much better. 	
17.6	<p>March 2024 GenCom meeting</p> <ul style="list-style-type: none"> - The March GenCom meeting would focus on approving resolutions pertaining to staff and the upcoming GMM in May 2024. 	<p>ALL</p>

There being no further business, the meeting closed at 21:55 hrs.
The next meeting was scheduled to take place at 19:00 hrs on 28 March 2024.



Mr Donald Johnston
Commodore



Mr Aaron Goach
Honorary Secretary

ANNEX

MEETING OF THE GENERAL COMMITTEE HELD ON 29 FEBRUARY 2024

RESOLUTIONS

Resolution #1

THAT the minutes of the meeting of the General Committee held on 25 January 2024 be approved.

Proposer: JL; Seconder: MS

PASSED (For: 11; Absent: 4 (SP, BC, KK, AB))

Resolution #2

THAT, pursuant to Article 15.8 of the Articles of Association of the Club, Mr Clayton YU (Y-142) (i) be appointed as a new General Committee Member to succeed Mr Andrew Bowden BROWN (B-328) effective 1 March 2024 and (ii) hold such Membership until the next following Annual General Meeting.

Proposer: AG; Seconder: SP

PASSED (For: 11; Against: 1 (MS); Absent: 3 (BC, KK, AB))

Resolution #3

THAT Ms Carol BIDDELL (B-280S) be appointed as new Chair of the Environmental and Social Governance Committee to succeed Mr Andrew Bowden BROWN (B-328) effective 1 March 2024.

Proposer: MS; Seconder: DL

PASSED (For: 12; Recused: 1 (CB); Absent: 2 (BC, KK))

Resolution #4

THAT the appointment of Ms Jessic FUNG (F-169) to the Food & Beverage/House Committee be ratified.

Proposer: DL; Seconder: DC

PASSED (For: 12; Abstain: 1 (AB); Absent: 2 (BC, KK))

Resolution #5

THAT the tender of Tong Kee Engineering Limited for the building works for the lift and Garden Bar regularisation and modification works in the amount of HK\$11,742,180, with a contract contingency of 10%, be accepted.

Proposer: SP; Seconder: MS

PASSED (For: 13; Absent: 2 (BC, KK))

Resolution #6

THAT the quotation of Chan & Wong Architects and Engineers Ltd for the provision of Authorized Person services during the construction stage of the lift and Garden Bar regularisation and modification works in the amount of HK\$660,000, be accepted.

Proposer: SP; Seconder: FH

PASSED (For: 13; Absent: 2 (BC, KK))

Resolution #7

THAT the tender of In-Plus (HK) Ltd for the provision of cold storage facilities in the amount of



HK\$744,000, with a contract contingency of 10%, be accepted.

Proposer: SP; Seconder: MS
PASSED (For: 13; Absent: 2 (BC, KK))

Resolution #8

THAT the Senior Associate Membership applicants (i) Ms CHAU Kei Yin, (ii) Ms Janice CHAU Hoi Yan, (iii) Mr Per Niclas Hagan RYDIN, and (iv) Ms Karen WONG Kar Yun be elected.

Proposer: MS; Seconder: JL
PASSED (For: 13; Absent: 2 (BC, KK))

Resolution #9

THAT, subject to customary due diligence procedures, (i) W & Y Construction and Engineering Co. Ltd (Hong Kong Company Registration Number 843530) be elected as a Corporate Member and (ii) Ms Tracy YAU Sul Ting be approved as its Corporate Nominee.

Proposer: MS; Seconder: JL
PASSED (For: 13; Absent: 2 (BC, KK))

Resolution #10

THAT the Honorary Membership of the immediate past Aberdeen Boat Club Rear Commodore Sailing Mr Graeme BRECHIN (B-334) be reallocated to his successor Mr Stephen William PERRET under a new Membership number effective 1 March 2024.

Proposer: AG; Seconder: FH
PASSED (For: 13; Absent: 2 (BC, KK))

Resolution #11

THAT the appointment of Mr William ALLAN (A-108) to the Governance Committee be ratified.

Proposer: AG; Seconder: DWJ
PASSED (For: 13; Absent: 2 (BC, KK))

-End-

