


THE HEBE HAVEN YACHT CLUB LIMITED
Minutes of the Meeting of the General Committee
held on Thursday 28 April 2022

Present:

Donald Johnston	DWJ	Commodore (in person)
Robert Quinlivan	RQ	Vice Commodore (via MS Teams)
Sonny Payne	SP	Honorary General Secretary (in person)
Aaron Goach	AG	Honorary Treasurer (in person)
Eddy Lo	EL	Rear Commodore—Operations (via MS Teams)
Harvey Jessop	HJ	Rear Commodore—Sailing Development (in person)
Bridget Chan	BC	Rear Commodore—Sailing (via MS Teams)
Sean Baylis	SB	Chairperson—Sustainability Committee (in person)
John (KK) Lo	KK	Chairperson—Powerboat Committee (via MS Teams)
Frances Hurley	FH	Chairperson—24 Hour Race Committee (via MS Teams)
Jimmy Lau	JiL	GenCom Member (via MS Teams)
Joseph Lau	JL	GenCom Member (via MS Teams)
Simon Robertson	SR	GenCom Member (in person)
Kay Patterson	KP	GenCom Member (in person)
<u>Apologies:</u>		
Andrew Badenhorst	AB	GenCom Member
<u>In Attendance:</u>		
Paul C. Arkwright	PA	General Manager (in person)
Katherine Tutschek	KT	Minute Taker (via MS Teams)
Helena Chung	HC	Interpreter (via MS Teams)
Chris Lam	CL	IT Manager (in person)



NOTE: There are 11 Resolutions, details of which are recorded in the attached Annex.

The meeting commenced at 19:05 at HHYC		
No.	Item	Action
1	Conduct of the General Committee Meeting	
1.1	GenCom meeting quorum A quorum of General Committee (GenCom) members personally present at the meeting having been constituted (DWJ / SP / SR / KP / HJ / SB / AG), DWJ declared the meeting open.	
1.2	Invitation to GC members to attend the meeting by MS Teams The seven GenCom members personally present at the meeting resolved to invite all other GenCom members to join the meeting and vote via MS Teams. The resolution was passed unanimously. (Resolution #1 per Annex)	
2	Approval of minutes	
2.1	Minutes from the previous GenCom meeting on 31 March 2022 were circulated to GenCom, taken as read, and approved unanimously. (Resolution #2 per Annex)	
3	Planning and Works Committee Report	
3.1	The Planning and Works Committee Report was circulated to GenCom and taken as read. Highlights are as follows: HHYC 20 Changing room refurbishment - The female and disabled changing room project kicked off in January 2022. - Two main categories of challenges have become evident during renovations: 1. Problems within the changing rooms; - The initial PWC proposal for changing room refurbishments did not include a contingency for variation requests. - The changing rooms are in need of critical repairs to cracked concrete, ventilation improvements, relocation of water heaters, repairs to the existing sewerage manhole, and installing dehumidifiers. - The dehumidifiers will help reduce the need for air conditioning in the female changing room, which will make temperatures more comfortable.	

- The building contractors confirmed with PWC that dehumidifiers were the most efficient way of managing humidity in the changing rooms.

2. Problems in other parts of the Clubhouse which were discovered during the changing room project.

Fire safety:

- A consultant was hired in 2019 to assess fire safety at the Club.
- RQ presented a draft proposal to address fire safety in the entire Clubhouse, including the changing rooms, and will come back to GenCom with a firm proposal at a later date.

RQ

Sewerage:

- During times of heavy traffic or rain, the sewage system overflows causing unpleasant odours.
- PWC recommends installing an extra sewerage manhole to improve sewage flow into the septic tank.

Electrical:

- The Club's electric circuit breaker is outdated and unsafe, and is a critical safety issue.
- PWC recommends replacing and relocating it.

Based on the information above, RQ made the following proposals:

- That a variation order be given to Superstar Co. Ltd. as part of the changing room refurbishment contract to install a new sewage pipe and manhole in order to improve the discharge of the wastewater at a cost of HK\$70,900.
- The resolution was passed by GenCom unanimously.

(Resolution #3 per Annex)

- That a variation order be given to Superstar Co. Ltd. as part of the changing room refurbishment contract to relocate and rewire the master circuit board in the General Office and rewire the master circuit board in the changing rooms at a cost of HK\$127,900.
- The resolution was passed by GenCom unanimously.

(Resolution #4 per Annex)

- That a variation order be given to Superstar Co. Ltd. as part of the changing room refurbishment contract to:
 - repair the spalling concrete that has been discovered in the female washrooms;
 - provide a new bulkhead (partition) for outside ventilation ducting;
 - provide new access bulkheads above the lockers in washrooms;
 - relocate the water heaters in the washroom, and;

	<p>(v) to provide a double seal manhole cover for the purpose of odour control; at a total cost of HK\$170,000.</p> <ul style="list-style-type: none"> - The resolution was passed by GenCom unanimously. (Resolution #5 per Annex) - That the quotation of Debiasia Green Technology (HK) Company Limited to provide a total of eight dehumidifiers for the washrooms at a cost of HK\$77,200 be accepted. - The resolution was passed by GenCom. (Resolution #6 per Annex) 	
3.2	<p>Safety walkway</p> <ul style="list-style-type: none"> - Delayed. PWC is addressing detailed safety design aspects of the fall arrest system. 	RQ
3.3	<p>Office refurbishment</p> <ul style="list-style-type: none"> - Temporarily on hold while more pressing projects are dealt with. - RQ will present this item and give updates at a later date. 	RQ
3.4	<p>Overall project plan</p> <ul style="list-style-type: none"> - RQ is planning to meet with DWJ and others to discuss the feasibility and timing of the Club's overall development, particularly as concerns key projects. 	RQ/DWJ
3.5	<p>Garden Bar ground investigation (GI) works</p> <ul style="list-style-type: none"> - RQ has sent HJ the site management proposal. - Once GenCom is satisfied with the site management plan for the boreholes in the Garden Bar, PWC will proceed with the GI works. <p><i>(Post meeting note: HJ, Sailability and RA are OK with the site management plan.)</i></p>	RQ/HJ
3.6	<p>Access lift</p> <ul style="list-style-type: none"> - Lift vendors have expressed interest in this project. 	
4	General Manager's Report	
4.1	<p>The General Manager's Report was circulated to GenCom and taken as read. Highlights are as follows:</p> <p>Club website revamp</p> <ul style="list-style-type: none"> - <i>Bookwhen</i> is up and running on the Club website. 	
4.2	Removal of tent	

	<ul style="list-style-type: none"> - Lands Department (LD) came to the Club on 21 April 2022 to inspect the removal of the tent in the Garden Bar. 	
4.3	<p>Upcoming Club meetings</p> <ul style="list-style-type: none"> - The proposed date of the Articles of Association (AoA) GMM is 21 June 2022. - DataCap is unavailable to count the votes on the proposed date. DWJ suggests counting votes manually as there are only a few resolutions. - SP will address this further tonight's agenda. 	
4.4	<p>HAB focus group meeting on government sports objectives</p> <ul style="list-style-type: none"> - PA and Sailing Centre staff have submitted the survey results to the HAB. 	
4.5	<p>Noteworthy incidents</p> <ul style="list-style-type: none"> - S1 berth and sale of ONYA: resolved. - Safety briefing for all sailing instructors: all instructors were briefed before resuming sail training activities - Marine staff and Project Office staff attended a site visit to Clear Water Bay to observe their boatyard safety set-up. - Staff birthday party: held a party in the inner restaurant to celebrate and thank staff members who had had birthdays in the past three months. - Visit by Marine Police: the Marine Police featured HHYC on their Facebook page as a positive example of reinforcing marine safety and anti-epidemic measures. 	
4.6	<p>Committee Handbook</p> <ul style="list-style-type: none"> - The Committee Handbook was circulated to GenCom last meeting. - All GenCom members should submit any proposed revisions by editing the Word document using Track Changes and submit to PA. 	ALL
5	<p>Operations Committee Report</p>	
5.1	<p>The Operations Committee Report was circulated to GenCom and taken as read. Highlights follow:</p> <p>Monthly update – Mar 2022 figures</p> <ul style="list-style-type: none"> - P&L statement: no major changes in figures this month, everything is normal. - Waiting list: three members joined the list, four cancelled. - Empty swings and hardstand: three swing moorings were offered. 	

	<ul style="list-style-type: none"> - Boat changes: six changes (one sail-to-motor, four motor-to-motor, one jet ski-to-jet ski). - Grandfather right transfers: four changes (incl. one mooring). 	
5.2	<p>Body camera for security personnel and dockmaster</p> <ul style="list-style-type: none"> - Body cameras are now in use at the Club. - Staff feel they are useful and have noted a positive change in members' behaviour towards staff since implementing the cameras. 	
5.3	<p>New Operations Manager</p> <ul style="list-style-type: none"> - MB has resigned as Operations Manager. - The new Operations Manager, Billy Ng, took up the position a week and a half ago. He is fluent in both Cantonese and English, has extensive experience in similar managerial roles at other yacht clubs, and gets along well with the HHYC team. - PA, JiL, and Davy Yung, Management Trainee have facilitated a smooth onboarding process. 	
5.4	<p>New crane delivery (TEX412102)</p> <ul style="list-style-type: none"> - The new crane is scheduled to arrive at HHYC on 4 May 2022. 	
5.5	<p>Fuel comparison</p> <ul style="list-style-type: none"> - Oil prices have increased significantly due to global political and economic factors. - EL presented a fuel comparison chart detailing prices for the different types of diesel, petrol, and vendors currently used by the Club. - The chart was created by EL, PA, and JiL using Club account records. - The Club's red diesel is currently sourced from Marina Cove, the most expensive retailer in Hong Kong, as it is in a convenient location relative to the Club. - The Club will begin using fuel trucks to deliver diesel in hopes of cutting down costs. - OpsCom is looking at the viability of going to the DG barge anchored near University Beach to obtain diesel for <i>Hebe One</i> and other vessels, and assessing other fuel vendors in terms of the fuel quality and price. 	PA
6	Sailing Committee Report	
6.1	<p>The Sailing Committee Report was circulated to GenCom and taken as read. Highlights follow:</p> <p>Monthly update</p>	

	<ul style="list-style-type: none"> - SailCom is planning on holding a Kowloon Cup Race on 9 May 2022, subject to obtaining a race permit from the Marine Department (MarDep). 	
6.2	<p>Mask mandate for sailing activities</p> <ul style="list-style-type: none"> - It was brought up at an HKSF Council meeting, which BC was party to, that HKSF has received complaints from participants about the government requirement that masks be worn during sailing activities, citing it as a safety (drowning) concern, especially for children. - HKSF has sent a formal letter to the secretary of Food and Health to seek clarification on whether masks are mandated while sailing. They are awaiting a response. - SP recommends the Club put the safety of children's lives as a first priority when navigating mask mandates. - PA clarified that current mandates state you do not need to wear a mask on a private boat, but do on a boat for hire (Club boat). Also, there is no limit to the number of households or crew members that can be aboard a private boat. <p><i>(Post-meeting note: the Government has since lifted the mask-wearing restriction as follows, "No need to wear masks in country parks or when conducting strenuous physical activity (e.g. exercising or jogging) in outdoor places.)</i></p>	BC
6.3	<p>HKSAR 25th Anniversary Sailing Cup</p> <ul style="list-style-type: none"> - HKSF initially said this would be a self-funded, cost-neutral event. - However, it will take time for this funding to come through, as it needs to apply to the Hong Kong Jockey Club Charities Trust via the Leisure and Cultural Services Department (LCSD). - The Working Group needs money to purchase event T-shirts and battle flags, and does not have time to wait for funding. - If the funding application is approved, the cost of T-shirts and battle flags will be reimbursed to the Club. If it is not, the Club must cover the cost itself. - The total cost will be split evenly between the four event stakeholders (HKSF, RHKYC, ABC, and HHYC), even if certain stakeholders will be using a greater number of T-shirts and battle flags than the others. - This is a government-sponsored event, therefore the Club cannot seek private sponsorship. - This is a standard event, and is included in the Club budget. However, the T-shirts and battle flags were not included in the budget and current Club procurement guidelines require approval from GenCom for unbudgeted items. - DWJ suggested further enhancing the Club procurement guidelines. - BC proposed that the Club fund one-quarter of the cost of purchasing T-shirts and battle flags for the HKSAR 25th Anniversary Sailing Event at a cost of no more than HK\$40,000. 	DWJ

	<ul style="list-style-type: none"> - The proposal was passed by GenCom unanimously. (Resolution #7 per Annex) <p><i>(Post meeting note: the finding from Government has been approved.)</i></p>	
6.4	<p>Addition of SailCom member</p> <ul style="list-style-type: none"> - DWJ reminded GenCom that any changes to subcommittee membership need to be approved by GenCom, and the Committee Handbook updated accordingly. - SailCom have been searching for someone to join their team. Kelvin Woo is a retired Sai Kung resident and an active cruising and racing sailor with impressive experience. - BC proposed that Kelvin Woo be accepted as a member of the Sailing Committee. - The resolution was approved by GenCom unanimously. (Resolution #8 per Annex) <p><i>20:05 SB left the meeting</i> <i>20:07 SB rejoined the meeting</i></p>	
7	24 Hour Race Event Update	
7.1	<p>Latest progress</p> <ul style="list-style-type: none"> - Bands are booked. - The event will have a Hawaiian theme. Website posters are being designed. - Paul Brownless is confirmed as the Water Safety lead. - The online entry system is set up and will go live after the May regatta. - Jimmy is organising the online donation payment system as well as lap-counting software. 	
7.2	<p>Next steps</p> <ul style="list-style-type: none"> - Must confirm someone to run the lap-counting boat. - FH will confirm budget and budget guidelines sometime during the weeks beginning 24 April and 1 May 2022. - FH will meet with SP to confirm F&B and stall license requirements with regards to the Club's lease agreement. They will decide whether it is worth applying to the government to allow profit-making stalls at the event. - Seek sponsorship - can use the new members event in May as a start. - Once these issues have been dealt with, 24 HR Com can prepare the Notice of Race (NOR) and reserve the main marquees. 	FH/SP
8	Sailing Development Committee Report	

8.1	<p>The Sailing Development Committee Report was circulated to GenCom and taken as read. Highlights follow:</p> <p>Monthly update</p> <ul style="list-style-type: none"> - SDC is seeking volunteers for the Hebe Open Dinghy Regatta on 21-22 May 2022. It will be the first major-ranking regatta this year with around 150 boats participating. - HJ will get back to RQ with regard to space concerns. 	HJ
8.2	<p>GI pits in the Garden Bar - presented by PA</p> <ul style="list-style-type: none"> - There will only be one GI pit open in the Garden Bar at one time. - This will affect the F&B area, not the sail training area. 	
9	Club Sustainability Committee Report - presented by PA	
9.1	<p>Monthly update</p> <ul style="list-style-type: none"> - Nothing to report - One more car parking space has been opened up, as PA is now cycling to work. <p><i>20:15 HJ left the meeting</i></p>	
10	Power Boat Committee Report	
10.1	<p>Hebe One charters</p> <ul style="list-style-type: none"> - Due to current COVID restrictions, the Club cannot charter <i>Hebe One</i> out to members because it is classed as a "party room". <p><i>(Post-meeting note: Hebe One (classed as a party room) should be available for hire again and for social gatherings of members with effect from 19 May (in line with revised Government guidelines scheduled for 19 May 2022).)</i></p>	
10.2	<p>Hebe One radar repair</p> <ul style="list-style-type: none"> - <i>Hebe One's</i> radar was repaired by OBMG on 31 March 2022 and it is running properly and ready for use. - PA thanked KK for his meticulous attention to detail in keeping <i>Hebe One</i> in good running order. 	
11	Events Working Group Report - presented by PA	
11.1	<p>The Events Working Group Report was circulated to GenCom and taken as read. Highlights follow below:</p> <p>Monthly update – Mar 2022</p>	



	<ul style="list-style-type: none"> - The most successful events were the Sunday Roast on the 6, 12, 13, 20, 26 and 27 March where 54 adults joined, as well as the Italian All-You-Can-Eat Lunch on 19 March where 26 adults and one child joined. - The Afternoon Tea Set implemented on 19 March is still doing well with 19 portions (for 38 people) sold. - The Lawson Dry Hills Wine Dinner on 22 April was well-attended and an excellent evening. There were good wine sales and Chef Eric excelled himself. - The socially-distanced Reopening Party went well. - A belated Burns Night is being planned, date TBA. - Maintenance Department is looking into the viability of turning the existing BBQ into a do-it-yourself BBQ area with real charcoal for cooking on. 	
12	Honorary Treasurer's Report	
12.1	<p>Treasurer's Report – Mar 2022</p> <p>The Honorary Treasurer's Report was circulated to GenCom and taken as read. Highlights follow:</p> <ul style="list-style-type: none"> - Revenue in March was below budget due to COVID. - Business has picked up significantly since government restrictions were relaxed on 21 April. This trend is expected to continue during Phase II of COVID reopening on 21 May. - The positive effect of reopening should be visible in the figures at the next GenCom meeting. - Over the last twelve months, HHYC has seen a net increase of 31 memberships. New cadets are leading the membership gains. - The new AoA will go a long way towards encouraging healthy membership growth at the Club. - The growing membership has put a strain on Club facilities, which should be addressed in projects moving forward. - No major changes to marine operations and waiting lists. <p><i>20:19 HJ rejoined the meeting</i></p>	RQ
12.2	<p>Overdue debtors</p> <ul style="list-style-type: none"> - Senior associate member M-309: Accounts staff have written off the judgment debts of \$7,942 and closed the account as of 31 March 2022. 	
13	Human Resources Committee Report	
13.1	<p>Occupational health and safety</p> <ul style="list-style-type: none"> - Safety is headed in the right direction and things are going well. 	

	<ul style="list-style-type: none"> - PA and management are doing a good job of preventing accidents. - The Lost Time Injury Severity Rate (LTISR) dropped from an unacceptable score of 142.8 in April 2021 to a more acceptable score of 24.6 in Mar 2022. The target score is 50. 	
13.2	<p>Staff resignations and appointments</p> <ul style="list-style-type: none"> - DWJ encouraged GenCom members to familiarise themselves with the difference between voluntary and involuntary separation. - Voluntary separations are tapering off. Involuntary separations must be dealt with in another way. DWJ will come back to GenCom with a recommendation for this. - Two separations and one new hire in Mar 2022. 	DWJ
13.3	<p>Staff training programmes</p> <ul style="list-style-type: none"> - HHYC staff led a training class on the safe use and mounting of abrasive wheels on 25 March as well as a 1-day gas welding safety training certificate course on 28 March. - DWJ commended the Club on further enhancing employee safety through such training programmes. 	
13.4	<p>Staff activities</p> <ul style="list-style-type: none"> - No staff activities in March 2022 due to pandemic restrictions. 	
13.5	<p>Staff organisation chart and benefits grid</p> <ul style="list-style-type: none"> - The GM and HRM have updated the chart and benefits grid, both of which HRCOM has reviewed, both without comment. 	
13.6	<p>Staff engagement survey</p> <ul style="list-style-type: none"> - The staff engagement survey was finished. The results were sub-optimal. - A similar survey will be carried out in July 2022 by the same consultant. KP and JL will manage it. - The results will be compared to see if there has been any improvement. 	
13.7	<p>Full-time/part-time employee classification system</p> <ul style="list-style-type: none"> - This review has been completed. 	
13.8	<p>Roll-out of new staff contracts and Staff Handbook</p> <ul style="list-style-type: none"> - New staff contracts will be rolled out by the end of May 2022. 	
13.9	<p>Budget FYE March 2023</p>	

	<ul style="list-style-type: none"> - The budget preparation has been completed. - The Club is due for another budget review in June 2022. GenCom will reassess in May 2022 to decide whether it is necessary. 	AG
13.10	New payroll system <ul style="list-style-type: none"> - CMS went live for casual staff (PTEs) on 1 April 2022. - FTE staff should go live on 1 June 2022. 	
13.11	Retirement age <ul style="list-style-type: none"> - Retirement age is not mandated by law, and people can continue to work and contribute to their MPF after 65. - Many of the Club's involuntary separations are retirement-age staff. - The Club should consider changing its view towards retirement age and not encourage good workers to leave. - HRCom management is looking at the pros and cons of this issue and will update GenCom at a later date. <p><i>20:30 RQ left the meeting</i></p>	DWJ
13.12	Examples of good safety <ul style="list-style-type: none"> - The Safety Officer includes pictures in his safety reports showing examples of how safety issues were handled properly and proactively to help highlight key safety issues at the Club. - DWJ urged GenCom members to look at the comprehensive reports. - PA and the Safety Officer are focusing on getting people on board with safe work practices and encouraging people to report safety issues without fear of being punished. - PA and the Safety Officer are also helping improve health and safety in kitchen, offices, construction areas, the boatyard, with cranes, etc. on a daily basis. - Safety is everyone's responsibility, not just the Safety Officer's. - SR suggested having a place where people can report safety issues they see around the Club. - PA noted that the Safety Officer was appreciative of how the Club management are committed to working with him on safety. 	ALL PA
14	Honorary General Secretary's Report	
14.1	New member applications <ul style="list-style-type: none"> - There were six applicants in April. - After discussion, three were approved unanimously. (Resolution #9 per Annex) 	SP/PA

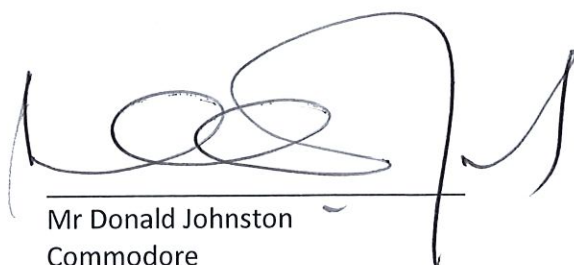


	<ul style="list-style-type: none"> - GenCom must make sure that copies of all documents used to support new member applications be attached with the application (ex. sailing certificates). 	
14.2	<p>Deferred membership applications</p> <ul style="list-style-type: none"> - Three deferred applicants have now provided adequate references. - After discussion, all three were approved unanimously. (Resolution #10 per Annex) 	
14.3	<p>Notice of General Meeting</p> <ul style="list-style-type: none"> - The Club wishes to approve the new Articles of Association. - The Club also wishes to approve an increase in the monthly subscription fees, as they have not been increased since the last EGM in 2019. - Subscription fees would be increased at a rate consistent with the Budget presented by AG. - A general meeting must be called to approve these items. - A general meeting requires a quorum of twenty-five people personally present, and 75% of votes cast (including proxies) are needed to pass a resolution. - After discussing the advantages and disadvantages, GenCom decided not to vote on the subscription fee increase at the upcoming general meeting, and will instead make a separate decision regarding the issue before October 2022, when the new fees are supposed to take effect. - SP proposed the Club call a general meeting of members on 21 June 2022 for the purpose of considering and, if thought fit, approving a resolution to adopt the new Articles of Association. - The proposal was approved by GenCom unanimously. (Resolution #11 per Annex) 	<p>SP</p> <p>ALL</p>
14.4	<p>Request from Member T-264S to take over the mooring rights of Member L-545</p> <ul style="list-style-type: none"> - Paul Lewis (L-545) has been a member of the Club since 2019. He owns the powerboat Margaritaville (#34256), which he bought with grandfather rights in November 2019, and has moored it at the Club since 1 January 2020 (#71035). - Paul Lewis has become seriously ill and flew to England for treatment in 2021. His condition prevents him from returning to Hong Kong. 	

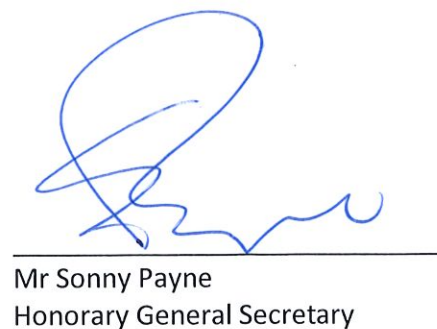
	<ul style="list-style-type: none"> - In his absence, he has transferred ownership of his boat to Catherine Tromans (T-264S), who has been a member in her own right since October 2021, and was a spousal member for five years previous. She has upkept the boat in his absence, and he continues to pay membership fees. - The Club's grandfather rights require ownership of a mooring for at least five years before the owner acquires grandfather rights and is able to apply for transfer of those rights to another member wishing to purchase their boat. - Catherine Tromans has requested that Paul Lewis' mooring rights be transferred to her earlier than the Club's grandfathering rights normally allow, due to special circumstances. - The Club's bye-laws allow GenCom to make exceptions to the grandfathering rights clause at their discretion in exceptional circumstances. - After discussion, GenCom decided to defer its decision on this matter for one month, until Catherine and/or Paul furnish sufficient documentary proof of his condition to SP and OpsCom and the matter be further considered by OpsCom. <p><i>21:12 SR recused himself from the meeting, stating personal connections with the parties involved</i></p>	SP/EL
14.5	<p>Monthly Sailability Report</p> <ul style="list-style-type: none"> - Sailability has asked GenCom for its comments on the report, to make sure the report includes the information GenCom wants. - SP will follow up with GenCom regarding their comments on the report on 29 April 2022. - GenCom and Sailability have formed a "coordination committee" consisting of DWJ, PA, SP, and RQ from HHYC, as well as the Treasurer, Honorary General Secretary, Chairman, and founder and General Committee member Kay Rawbone from Sailability. The committee met on 25 April 2022. - At the meeting, Sailability agreed to create a repayment plan for outstanding debt, cease their expansion programmes, and will give HHYC some insight into their operational procedure for managing <i>MO HAN</i>, including from the standpoint of safety, publicity, and introducing <i>MO HAN</i> to the Club. - The Sailability Steering Committee will continue to meet on a monthly basis. - PA has noted action points from the meeting and will compile them for GenCom's review. 	SP PA
14.6	<p>Request to film on Club premises</p> <ul style="list-style-type: none"> - A local commercial TV and video production company have asked to shoot a promotional video on Club premises. - The Club has rejected their request, as it is contrary to the provision in the club's lease that prohibits any commercial activities on the Club. Moreover, the Club would have no control over the content of the film or to whom it would be shown. SP has investigated the definition of "commercial activities" and 	

	<p>although the term is not concretely defined, it can be surmised that if the entire event is for commercial purposes, then it would be contrary to the lease.</p> <ul style="list-style-type: none"> - In contrast, if there are commercial vendors operating within a larger non-commercial event such as the 24 Hour Charity Race, then it is not purely for commercial purposes. SP will discuss this matter further with FH and PA. - The Club will issue a polite rejection to the company. <p><i>DWJ recused himself from the above discussion, as the Deputy Chairman of one of the companies concerned is Chairman of the Board at the company where DWJ works.</i></p> <p><i>21:50 SB rejoined the meeting</i> <i>21:51 SB left the meeting</i></p>	<p>SP</p> <p>PA</p>
15	Commodore's Report	
15.1	<ul style="list-style-type: none"> - Nothing to report. The system and delegation process is working and people are handling their own duties well. 	
16	AOB	
16.1	<p>Carpark full at lunchtime</p> <ul style="list-style-type: none"> - Members have noticed the carpark is full at lunchtime and are under the impression that the extra cars are from contractors. - PA confirmed that all contractors' cars have labels affixed to them which are easily identifiable. - The vast majority of cars in the carpark are now members' cars, with a small minority of staff. - Visitor cars are time-stamped and may only park at the Club for the duration of their business there (ex. attending a meeting). - KP suggested getting rid of parking promotions as there is more than enough demand, and possibly closing the carpark to non-members during the summer. - DWJ agrees that parking at HHYC is disproportionate to the number of members. 	<p>KP/PA</p>
16.2	<p>Dock boxes on the boatyard</p> <ul style="list-style-type: none"> - The lease does not permit dock boxes on pontoons as it cannot support the weight and must be kept clear for safety and evacuation reasons. This rule was not enforced until two or three years ago. - Members do not have a right to use any pontoon space, even if the box was there when they purchased their boat. - For boxes with identifiable owners, notices have been sent and some owners have removed them. - There are roughly six boxes remaining where the owner(s) cannot be identified. The boxes have been there for ~1.5 years and are 	

	<p>taking up space. JIL and the new Ops Manager wish to remove them.</p> <ul style="list-style-type: none"> - SP suggests issuing a general notice to Club members asking the owners of the boxes to remove them, or else the Club will dispose of them. - PA suggests providing free locker storage to any identified members in lieu of dock boxes. - DWJ noted that the pontoons are sustaining more weight than they were built for from boats with large windage as well, and a change in Club policy is needed to make sure the marina remains safe during typhoon season. 	<p>SP</p> <p>PA</p> <p>DWJ</p>
16.3	<p>Smoking on the Regatta deck</p> <ul style="list-style-type: none"> - There have been more complaints from members about smoking on the Regatta deck. - SP will check whether the law permits smoking where food is served, and if the Club is within its rights to ban it. - If it is not within the law to permit smoking, then the bye-laws must be amended. - Under current COVID legislation, where a person is only allowed to remove their mask to eat, this effectively means smoking would not be permitted anywhere else at the Club. 	<p>SP</p> <p>SP</p>
16.4	<p>Pump out tank</p> <ul style="list-style-type: none"> - Following the loss of the pump out tank and the “honey pot” boat in Typhoon Mangkhut, the Club has since purchased a replacement pump-out tank, but to place in on a boat requires a prohibitively expensive safety set up and licensing to operate this via boat. - OpsCom is looking into how to use the pump-out service from the pontoon instead. 	<p>PA</p>
<p>There being no further business, the meeting closed at 22:17 hrs. The next meeting is scheduled to take place at 19:00 hrs on 26 May 2022.</p>		



Mr Donald Johnston
Commodore



Mr Sonny Payne
Honorary General Secretary



ANNEX

MEETING OF THE GENERAL COMMITTEE HELD ON 28 APRIL 2022

RESOLUTIONS

Resolution #1

The General Committee members physically present (DWJ / SP / SR / KP / HJ / SB / AG) resolved: **THAT all other General Committee members be permitted to join the meeting (and vote) through ZOOM.**

Proposer: SR; Seconder: KP
PASSED (For: 7)

Resolution #2

THAT the minutes of the meeting of the General Committee held on 31 March 2022 be approved.

Proposer: HJ; Seconder: SR
PASSED (For: 14; Absent: 1 (AB))

Resolution #3

THAT a variation order be given to Superstar Co. Ltd. as part of the changing room refurbishment contract to install a new sewage pipe and manhole in order to improve the discharge of the waste water at a cost of HK\$70,900.

Proposer: RQ; Seconder: SB
PASSED (For: 14; Absent: 1 (AB))

Resolution #4

THAT a variation order be given to Superstar Co. Ltd. as part of the changing room refurbishment contract to relocate and rewire the master circuit board in the General Office and rewire the master circuit board in the changing rooms at a cost of HK\$127,900.

Proposer: RQ; Seconder: SR
PASSED (For: 14; Absent: 1 (AB))

Resolution #5

THAT a variation order be given to Superstar Co. Ltd. as part of the changing room refurbishment contract to: (i) repair the spalling concrete that has been discovered in the female washrooms; (ii) provide a new bulkhead (partition) for outside ventilation ducting; (iii) provide new access bulkheads above the lockers in washrooms; (iv) relocate the water heaters in the washroom, and; (v) to provide a double seal manhole cover for the purpose of odour control; at a total cost of HK\$170,000.

Proposer: RQ; Seconder: HJ
PASSED (For: 14; Absent: 1 (AB))

Resolution #6

THAT the quotation of Debiasia Green Technology (HK) Company Limited to provide a total of eight dehumidifiers for the washrooms at a cost of HK\$77,200 be accepted.



Proposer: RQ; Seconder: KP
PASSED (For: 13; Against: 1 (SB); Absent: 1 (AB))

Resolution #7

THAT the Club fund one quarter of the cost of purchasing T-shirts and battle flags for the HKSAR 25th Anniversary Sailing Event at a cost of no more than HK\$40,000.

Proposer: BC; Seconder: DWJ
PASSED (For: 14; Absent: 1 (AB))

Resolution #8

THAT Kelvin Woo be accepted as a member of the Sailing Committee.

Proposer: BC; Seconder: HJ
PASSED (For: 13; Absent: 2 (AB, SB))

Resolution #9

THAT the following persons be elected as Senior Associate members of the Club:

- (i) Mr. TSE Yuen Man Humphrey
- (ii) Mr. CHAN, Chun Wai George
- (iii) Mr. LAU Kwok Cheong

Proposer: EL; Seconder: KK
PASSED (For: 13; Absent: 2 (AB, RQ))

Resolution #10

THAT the following persons be elected as Senior Associate members of the Club:

- (i) Mr. TSANG, Kwong Choi
- (ii) Mr. ALFONI, Germain
- (iii) Mr. CHAN, William Hoi Hin

Proposer: KP; Seconder: SB
PASSED (For: 13; Absent: 2 (AB, RQ))

Resolution #11

THAT the Club call a general meeting of members on 21 June 2022 for the purpose of considering and, if thought fit, approving a resolution to adopt the new Articles of Association.

Proposer: SP; Seconder: SB
PASSED (For: 13; Absent: 2 (AB, RQ))

-End-

